Due Dates:
- **Assignment 1. Description**: November 6
- **Assignment 2. Outline**: December 11
- **Full Paper**: December 23

Paper Overview:

For this assignment, you will write a “proposal” aiming to address a public health problem with community partners using a CBPR approach. Provide a rationale for the choice of the topic and specific population/community of focus. Discuss who will be part of this partnership, what data/information is needed by the partners and how it will be obtained, what the partners will do to intervene on the issue, and what policy implications the work may have. Throughout the paper, be mindful to include the reasons you are proposing what you are.

The paper is broken into three sections to allow students to receive feedback on their work prior to completing the full proposal. The three assignments must be focused on the same issue and community partners, and should logically build on one another while incorporating feedback from the instructors.

Students much adhere to ethical conduct. All assignments should be double spaced with 1” margins on all sides. References should be cited using a conventional citation style (e.g., AMA, APA).

References may include peer-reviewed academic articles and other scholarly products (e.g., reports, conference abstracts, textbooks), government reports (e.g., reports from the CDC or NIH, surveillance data reports from departments of health), and research publications or policy reports from international and national organizations (e.g., WHO, American Cancer Society, American Medical Association). To demonstrate ongoing local community action or advocacy related to your topic and/or partners, local publications (e.g., newspapers, blogs) may be used.

All assignments will be submitted on CoursePlus, and must be uploaded into their respective Dropbox folders by 11:59pm on the day they are due.

**Assignment 1. Description of Public Health Issue and Community Partners**

Provide a brief (~1/2 page) description of the health problem of concern, the community within which the problem will be addressed, and the community partners with whom you will work. The community partners must be representatives from a real-life established organization or group. The rationale for selecting the public health issue and the partners should be clear.
Assignment 2. Outline

Provide an outline (~2-3 pages) of your proposal that includes all of the required sections of the full paper. Use the prompts for the full paper to guide the outline.

Full Paper

The full paper, or proposal, should be 10-12 double spaced pages. Include all of the required sections. Expand on the outline by providing greater detail and incorporating additional considerations as applicable.

1. Description of Problem
   a. What is the problem that the partners will address?
   b. What is the goal or objective of the proposed intervention to address this problem?

2. Community-Academic Partnership
   a. Describe the community partners/stakeholders with whom you will work.
   b. Describe how the community-academic partnership initially formed.
   c. What will be the role for the different partners?
   d. How will the partnership function during the proposed project (e.g., frequency of meetings, forming of subcommittees)?

3. Preliminary Data
   a. What data will the partners need to develop their intervention?
   a. How will this data be collected and by whom (can include primary and secondary data collection)?
   b. If applicable, how will community partners be provided ethical training for human subjects research?

4. Strategies to Address the Problem (Intervention)
   a. What type of intervention is being proposed (e.g., group-based education program, social marketing campaign, structural intervention)?
   b. What will be the roles of the partners in relation to the intervention?
   c. How the intervention will be structured and implemented?
   d. Who will implement the intervention?
   e. What strategies will being utilized to increase sustainability of the proposed intervention?
5. Evaluation
   a. How will the partners evaluate the intervention?
   b. Will the partners evaluate any other aspect of this project (e.g., the partnership)?
   c. What are the considerations that factored into the evaluation plan(s)?

6. Dissemination Strategy
   a. Who are the different audiences for dissemination?
   b. How will the partners disseminate information to each audience? What methods will be used?
   c. What information will be shared and when?

7. Challenges and Issues
   a. What difficulties might the partners face in completing the proposed project (e.g., challenges to the partnership, challenges to data collection or intervention implementation, ethical issues)?
   b. What strategies will be used to prevent and/or address these?

8. Policy Implications
   a. What are the policy implications of the proposed project?
   b. Will the partners take any specific actions to advocate for policy change?

9. Conclusions